

Minutes of the South Summit School District Board of Education Meeting held on **September 8, 2016**, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken, President; Mrs. Suni Woolstenhulme, Vice President; Mr. Jim Snyder, Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson, Mr. Kip Bigelow, Business Administrator

Guests: Whitney Leavitt, Jeremiah Fierro, Tammy Clegg, Brent Gines, Wendy Radke, Louise Willoughby, Carolyn Simkins, Danielle Katterman, Steve Camp, Eric Rose, Cathie Lewis, Jerry Lewis, Rebecca Williams, Jon Williams

1. President Hicken called the meeting to order at 6:00 p.m.
2. Mrs. Suni Woolstenhule led the Pledge of Allegiance.
3. Public Comment: None.
4. Mr. Jim Snyder motioned to approve the Consent Calendar which included the following:
 - a. Minutes of the August 11, 2016 Board Meeting
 - b. Minutes of the August 11, 2016 Work Session
 - c. Minutes of the August 11, 2016 Closed Session
 - d. August 2016 Check Summary
 - e. August 2016 Revenue Report
 - f. August 2016 Expenditure Report
 - g. New Hires:
 - SSAFC Hires:
 - *Jerica Grant – Instructor
 - *Dusenge Mitonzi – Weight Room
 - Coaches
 - *David McCluskey – SSHS Football Asst
 - *Amberlee Hendricksen – SSHS Asst Volleyball Coach
 - *Danny Eckert – SSHS Asst Football Coach
 - *Mark Hoyt – SSHS Asst Football Coach
 - *Paige Peterson – SSHS Asst Volleyball Coach
 - *James Heiney – SSHS Asst Football Coach
 - Substitute Teachers
 - *Braun Butterfield
 - *Kathryn Hughes
 - *Natalie Carter
 - *Laura Alleman
 - Paras
 - *Jerrie Hansen – SSES Music
 - *Cortney Crnich – SSES SPED
 - *Jackie Jones – SSES SPED
 - *Brooke Vorwaller – SSES K
 - *Heather Peterson – SSES Title 1
 - *Diana Sorensen – SSES K
 - Volunteers
 - *David Bateman – SSHS Football
 - *Barney Carnagey – SSHS Football
 - *Rebecca Mcentire – SSHS Girls Soccer
 - Other Hires
 - *Jodi Jones – PR and SSEF Director
 - *Hoyt Atkinson – Non-Benefited Route Bus Driver
 - New Position Request
 - *Severe SPED Teacher – SSES (Fulltime)
 - Travel Requests
 - *Emily Foard – 2016 National Dropout Prevention Network Conference (Detriot, MI)
 - *Tamyra Williams & Katelyn Ruvel – Yellowstone Fieldtrip (Yellowstone National Park)

- Home School Certificates
 - *Jaden Russell
 - *Dominic Saxton
 - *Emily Villescaz
 - *Braxton Hatch
- Open Enrollment Applications
 - *Kautz (Trinity and Noah)
 - *Millburn (Macy, Damon, Rockwell and Alesha)

5. Seconded by Mrs. Suni Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

Abstain: Mr. Steve Hardman abstained from voting on the New Hire position: Jodi Jones, PR and SSEF Director due to her being a family relative.

6. Agenda Items:

SAGE Testing Exemptions. Brent Gines, Technology Specialist discussed SAGE testing during the Work Session. He informed the Board that the State will allow schools to opt out their Juniors from taking the SAGE test for the 2016-17 school year as long as they are taking the ACT.

7. Motion by Mrs. Debra Blazzard to approve the SAGE testing exemption for Juniors during the 2016-17 school year.

Seconded by Mr. Jim Snyder.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard

Nays: None

8. Food Service – Request for Capital Funds. Whitney Leavitt, Food and Nutrition Services Director presented a request for capital funds to the Board. Ms. Leavitt's Plan for Success report detailed items that are needed in order for all three schools to be in compliance with state codes; along with items that need to be updated; and items that would improve the quality and experience of food services to students. The total amount for all improvements is approximately \$240,000.00.

Superintendent Sorenson also added that due to the future growth and expanding of the District, it is timely that these matters be addressed.

Kip Bigelow further added that many of these items are included in the Facilities Master Plan and some Food Service items are critical and the items required by law should be taken care of now.

9. Motion by Mr. Craig Hicken to approve the capital funds distribution to fix critical issues now to be in compliance with the Health Department and turn it over to Mr. Kip Bigelow to meet with the necessary people to get these matters addressed.

Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard

Nays: None

10. 2016-17 UCA Goals. Superintendent Sorenson informed the Board that the annual UCA (Utah Consolidated Application) Goals is required by the State to be completed annually and qualifies the District for federal funding. He is working closely with Mr. Kip Bigelow, Business Administrator, to complete it by the November 1, 2016 deadline.

Superintendent Sorenson has reviewed the proposed four Goals and their corresponding Action Steps with the District Leadership Council and presented said Goals to the Board for their review and approval. The entire application will be brought before the Board for their review and approval at a later time.

11. Motion by Mr. Jim Snyder to approve the Goals as outlined by Superintendent Sorenson in his preparation for filing the Utah Consolidated Application for federal funding.
Seconded by Mrs. Debra Blazzard
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard
Nays: None
12. USBE Prior Credit Approval. Superintendent Sorenson presented the Board with a one-time request of nine employees and their lists of prior USBE Credits/College or University for a grandfathered lane change approvals.
 - a. Rick Albright (8 Credits)
 - b. Shanna Atkinson (7 Credits)
 - c. Shelly Bess (4 Credits)
 - d. Jeanette Cox (4 Credits)
 - e. Jacki Cuartas (1.5 Credits)
 - f. Sheila Davis (1.5 Credits)
 - g. Jan Hermansen (6 Credits)
 - h. Tiffiney Sutherland (10 Credits)
 - i. Jon Williams (6 Credits)
13. Motion by Mr. Steve Hardman to approve the grandfathering in of the nine employees' USBE Credits/College or University for lane changes.
Seconded by Mr. Jim Snyder.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard
Nays: None
14. Potential Property Acquisitions. Mr. Kip Bigelow requested that this matter be tabled and addressed in the Closed Session.
15. SSMS Playground Equipment Grant – PTO. Amy Leithhead and Stacy Maxfield addressed the Board with a proposal to expand the SSMS playground equipment. The PTO is preparing a Game Time Grant that will match 45%-80% of funds. The grant is accepted and granted on a first-come first-served basis with a final deadline of November 1, 2016. They requested \$20,000 to update the SSMS playground equipment.
16. Motion by Mr. Steve Hardman to approve the SSMS playground equipment request in the amount of \$20,000.
Seconded by Mrs. Debra Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder Mr. Hardman, Mrs. Blazzard
Nays: None
17. SSSD Community Spotlight: Larry, Jerry and Cathy Lewis were recognized by the Board for 35 years of SSHS Football Chain Gang participation. They have many fond memories of working with the Football Chain Gang and it has been fun and exciting watching the kids come through SSHS. Principal Steve Camp stated that the officials have the highest respect and admiration for them. President Hicken thanked them for their selflessness and years of dedicated service.
18. Superintendent Items:
 - a. Start of School: We are off to a fantastic start – everyone from Food Services to Paras and Teachers. Everyone is giving 110%.
 - SSHS – Principal Wade Woolstenhulme was unable to attend the Board Meeting but wanted to highlight the Wild Cat Academy and the 2 new facilitators and a tracker. It amazing that in its second year, the transformation that has taken place and the progress that is being made already in this short period of time since the start of school.
 - SSMS – Principal Steve Camp agreed that is has been a fantastic start of the year. He attributes it to redefinition of the Mission/Vision Statements and how everyone has embraced them, providing the ability to unite and align with purpose from school to school to gain productive focus and direction. SSMS Mission Statement is: “We are CATS” – Character, Academics, Tenacity and Social Equality.

- SSES – Principal Louise Willoughby is excited about the “Leader in Me” program. Great start due to the preparation from parents and faculty and staff. SSES has implemented recess before lunch for most grades. This change has allowed students to play and burn off energy so that they come to lunch hungry and wanting to eat their meals without rushing off to recess. The large Kindergarten classes are going well with additional staff – parents have expressed interest in having another full-day class added. Medical needs are that SSES and SSSD need more nurses – it’s a safety issue now.

b. UVU/MATC K-16 Conference

December 2, 2016

12:00pm-4:00pm - The Homestead

c. KSL Teacher Feature Award

September 23, 2016

7:45am - SSMS

Featuring: Sheryl DeGering

d. Tech Boot Camp (Digital Teaching Learning Grant) (Sunni Woolstenhulme to Attend)

September 22-23, 2016

8:00am-4:00pm - The Homestead

- e. Procedure for Adding Agenda Items: Superintendent Sorenson suggested that when a Board Member has a timely agenda item they want added to the agenda, that they funnel it through the Board President or Vice President. The procedure is that Board Leadership meets or talks electronically the Thursday before Board meeting (1 week prior) so we can have their packet ready. By law, the agenda can be changed up to 24 hours in advance, but we strive to have it posted as soon as possible to make it as transparent as possible.

19. Business Administration Items:

- Mr. Bigelow stated that the onsite audit is now completed and there were no issues with that while they were here. The financial report that’s due to the Utah State Board of Education is complete and needs the auditors’ signatures. The Audit Report will be presented to the Board in the next couple of months.
- Mr. Bigelow further stated that SSSD is growing rapidly and current 2016-17 enrollment numbers, including preschool, is 1,664 students. There has been a 6.27% increase and schools are reaching capacity as follows:
 - Elementary School - 101% Capacity
 - Middle School - 95% Capacity
 - High School - 97% Capacity
 -

20. Board Members Items:

Mrs. Blazzard had several items to report:

- Mrs. Blazzard stated that people are asking if SSHS is going to 3A status. Superintendent Sorenson stated that there has not been an official vote by the Utah High Schools Activities Association but believes it may happen next year; with all sports going 3A except football which would stay at 2A status.
- Mrs. Blazzard inquired about Mrs. Willoughby’s concern for more nurses and keeping track of students’ allergies. Mrs. Blazzard asked if that information was available online as students register for the nurse to access. Sandy Galovich, Nurse, stated that there is a report that the nurse can pull up, however, parents are not completing the form or providing the information.
- Mrs. Blazzard stated that Mrs. Woolstenhulme had mentioned an idea about the Board visiting every teacher at least once this year. She suggested they visit 5 teachers per month, which would be 1 visit a month for each Board Member.

21. Mr. Hardman had no items to report.

22. Mr. Snyder had several items to report:
- Mr. Snyder wondered how the Board Member visits would be received by the teachers – will it be a positive thing - or will they feel that they are being “checked-up” on? Principal Willoughby said that as long as the teachers know the goal, then they will welcome the visits. The teachers are proud of what they do and love to share what they do.
 - Mr. Snyder went to the football game against Park City and wanted to give kudos to Mrs. McNeal who was there as an EMT and spent most of her time policing students. We can help out by asking the coaches to move the large tires and equipment off the track outside the fence to inside the fence with the other equipment. That would be a great help to her.
23. Mrs. Woolstenhulme had several items to report:
- Mrs. Woolstenhulme read *The Three Gaps* book and it was really good.
 - Mrs. Woolstenhulme adored all the teachers in their green polo shirts on the first day of school. They stood out and were easy to identify as a teacher or staff member if someone had questions.
 - Mrs. Woolstenhulme complimented Principal Willoughby because she always emails the faculty when Mrs. Woolstenhulme is going to visit so they are aware.
24. President Hicken thanked everyone for their time and efforts. The District has a lot of growing pains and a lot of big decisions to make. He encouraged the Board to take their concerns to Superintendent Sorenson and Kip Bigelow so they can be addressed.
25. Motion by Mr. Steve Hardman to go into Closed Session at 7:40 pm to discuss property and litigation issues.
Seconded by Mrs. Suni Woolstenhulme.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
26. The Board returned from Closed Session at 8:55 p.m.
27. Mr. Snyder asked if Superintendent Sorenson would talk to Principal Woolstenhulme at SSHS about locking the parking lot gate, on the West side, on weekends and after-hours. Superintendent will talk to Principal Woolstenhulme.
28. Mrs. Woolstenhulme inquired about accessing the SSSD website on a mobile app. Superintendent stated that it may not work due to device age.
29. Motion by Mr. Steve Hardman to adjourn at 8:58 p.m.
Seconded by Mrs. Debra Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None


Business Administrator


Board President

